

MEMORENDUM

of

Bangladesh Society for Geotechnical Engineering (BSGE)

**Under Clause XXI of
The Societies Registration Act of 1860**

Registered under the Societies Registration Act XXI of 1860

MEMORENDUM OF ASSOCIATION

OF

Bangladesh Society for Geotechnical Engineering

I. Name of the Society

The name of the Society shall be "Bangladesh Society for Geotechnical Engineering" and shall be hereinafter referred to as "The Society".

II. ADDRESS OF THE SOCIETY

The office of the society will be at "Room no. 301, Geotechnical Engineering Laboratory, Civil Engineering Building (2nd floor), Bangladesh University of Engineering & Technology (BUET), Dhaka-1000."

II.(a) Operational Area

The operational area of the society will be throughout Bangladesh.

III. All the objectives hereunder will be implemented after obtaining necessary permission from government/concerned authority and the objectives contrary to provisions of section 20 of the act will be considered as ineffective.

IV. Objective and purpose

- 1 The aim of the Society shall be to promote co-operation among the engineers and scientists for advancement and dissemination of knowledge in the field of soil mechanics, foundation engineering, soil dynamics, engineering geology, rock mechanics and allied fields and their practical applications. It is a non-political, non-profit, non-government, voluntary and charitable organization.
- 2 The Society shall also function as the Bangladesh National Committee of the International Society of Soil Mechanics and Geotechnical Engineering and maintain a close relations with the International/Regional bodies as well as National Committees of other countries. The Society may also function as the Bangladesh National Committee of other related international societies.
- 3 The Society will accomplish its aim :
 - a) by liaison with other National and International organisations whose aims are akin to those of the Society.

- (b) through publication of .journals, abstracts, news letters, handbooks, monographs on geotechnical subjects of special interest to Bangladesh and other relevant literature and their exchange amongst International Organisations/National Societies.
- (c) holding technical get-togethers, seminars, symposia, conferences etc.
- (d) by organising technical committees and study groups.
- (e) by helping the planners in the country in identifying problems of R & D that deserve national priority and by promoting exchange of personnel under various bilateral and international programmes.
- (f) by providing representations at the Executive Committee meetings of the ISSMFE to put across the Bangladesh point of view on various policies and other matters.
- (g) by making vigorous efforts to involve a maximum number of field/professional organisations/engineers in its activities.

V. Expenditure

The fund of the society will be spent will be spent in implementing aims

VI. Audit

The accounts of the Society shall be audited by a Chartered Accountant every year and presented to the Executive Committee and General Body meeting. Chartered Accountant shall be appointed by the Executive Committee.

VII. Dissolution of the Society

Upon winding up or dissolution of the Society there shall remain, after the satisfaction of all its debts and liabilities any property whatsoever, the same shall be handed over or transferred or given to some other institutions, having objectives similar to the objectives of the society to be voting of the general members of the Society in the extra ordinary general meeting at or before the dissolution.

Bangladesh Society for Geotechnical Engineering (BSGE)
Executive Committee (2006-2007)

Sl.	Name	Address	Position
1.	Dr.A.M.M.Safiullah	Vice Chancellor Bangladesh University of University of Engineering & Technology (BUET) Dhaka-1000, Bangladesh	President
2.	Mr. Itemat-ud-Daula	Managing Director, Dird Group Bangladesh House 9 , Road 51, Gulshan 2, Dhaka 1212	Vice-president
3.	Dr. Sarwar Jahan Md. Yasin	Professor Civil Engineering Department Bangladesh University of University of Engineering & Technology (BUET) Dhaka-1000, Bangladesh	Hon. Secretary General
4.	Dr. Ashutosh Sutradhar	Associate Professor Civil Engineering Department Bangladesh University of University of Engineering & Technology (BUET) Dhaka-1000, Bangladesh	Treasurer
5.	Dr. Mehedy Ahmed Ansary	Associate Professor Civil Engineering Department Bangladesh University of University of Engineering & Technology (BUET) Dhaka-1000, Bangladesh	Member
6.	Dr. Md. Jahangir Alam	Assistant Professor Civil Engineering Department Bangladesh University of University of Engineering & Technology (BUET) Dhaka-1000, Bangladesh	Member
7.	Mr. Mir Fazlul Karim	Ex-Director, Engineering Geology Geological Survey of Bangladesh	Member
8.	Mr. Abu Sadek	Director Disastar management Bureau Ministry of Food and Disaster Management	Member
9.	Mr. Md. Shahjahan Khan	Managing Director Unique Boring Ltd. 34 Green Road Dhaka	Member

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Constitution of **Bangladesh Society for Geotechnical Engineering (BSGE)**

Chapter I : *Name, Aim, Location and Language*

1. The name of the Society shall be "Bangladesh Society for Geotechnical Engineering" and shall be hereinafter referred to as "The Society".
2. ***Aim of the Society***
 - 2.1 The aim of the Society shall be to promote co-operation among the engineers and scientists for advancement and dissemination of knowledge in the field of soil mechanics, foundation engineering, soil dynamics, engineering geology, rock mechanics and allied fields and their practical applications.
 - 2.2 The Society shall also function as the Bangladesh National Committee of the International Society of Soil Mechanics and Foundation Engineering and maintain a close relations with the International/Regional bodies as well as National Committees of other countries. The Society may also function as the Bangladesh National Committee of other related international societies.
 - 2.3 The Society will accomplish its aim :
 - a) by liaison with other National and International organisations whose aims are akin to those of the Society.
 - (b) through publication of .journals, abstracts, news letters, handbooks, monographs on geotechnical subjects of special interest to Bangladesh and other relevant literature and their exchange amongst International Organisations/National Societies.
 - (c) holding technical get-togethers, seminars, symposia, conferences etc.
 - (d) by organising technical committees and study groups.
 - (e) by helping the planners in the country in identifying problems of R & D that deserve national priority and by promoting exchange of personnel under various bilateral and international programmes.
 - (f) by providing representations at the Executive Committee meetings of the ISSMFE to put across the Bangladesh point of view on various policies and other matters.

- (g) by making vigorous efforts to involve a maximum number of field/professional organisations/engineers in its activities.

3. *Location*

The location of the society shall be in Dhaka.

4. *Language*

The official language of the society shall be Bengali and English.

Chapter II : Membership

- 5. The membership of the Society is open to individuals, institutions and organisations connected with or interested in the field of soil mechanics, foundation engineering, soil dynamics, engineering geology, rock mechanics and allied fields and their practical applications.

- 5.1 The society shall have the following categories of membership:

- (a) Individual Membership
- (b) Fellowship
- (c) Honorary Membership
- (d) Affiliate Membership

5.2 *Enrolment of Membership*

- (a) Individual Membership is open to individuals engaged in activities consistent with the aim of the Society. The minimum qualification for Individual Membership shall be one of the following:
 - (i) Degree in Civil engineering or Equivalent
 - (ii) A Masters Degree in Science or Equivalent with five years of experience in any field stipulated in Art. 2.1.
 - (iii) A Postgraduate Diploma in Engineering with at least five years of experience in any of the fields stipulated in Art. 2.1.
- (b) Fellowship can be conferred to an Individual Member satisfying one of the following conditions:
 - (i) a continuous membership of 12 years or more.
 - (ii) at least 20 years of professional experience or higher educational qualification along with at least 15 years of professional experience.All applications to Fellowship shall be decided by the Executive Committee.

- (c) Honorary Membership shall be conferred on outstanding persons in the field of Geotechnical Engineering. This category of Membership is non-subscribing and shall be decided by the Executive Committee.
- (d) Affiliate Membership is open to the following individual/ organisation/ institutions:
 - (i) all business concern/organisations having activities consistent with the Aim of the Society.
 - (ii) Institutions connected with teaching, research and development work, design consultancy and/or construction work in the fields consistent with the Aim of the Society.
 - (iii) individuals not satisfying requirements for individual membership but engaged in activities consistent with the Aim of the Society.

5.3 Membership of the International Society for Soil Mechanics and Foundation Engineering. The membership of the ISSMFE shall be open to all members of the Society and its annual subscription, will be payable to the Bangladesh Society for Geotechnical Engineering.

5.4 *Application for Membership*

Application for membership supported by 2 member of the Society shall be made to the Honorary Secretary General of the Society. These applications will be put up to a Screening Committee appointed by the Executive Committee. Screening Committee may accept or reject an application without assigning any reason whatsoever. The decision of the Screening Committee shall be final. The Honorary Secretary General shall report the decision of the Screening Committee at the next meeting of the Executive Committee.

- 5.5 (a) The annual subscription of the Society shall be for the calendar year, payable on 1st January each year.
- (b) The rates of subscription for different categories of membership shall be determined by the General Body.

5.6 *Forfeiture of Membership*

A member will forfeit the right to membership if subscription for any year is not paid till 31 December of the year to which it relates and his/her membership shall be terminated. Readmission will only be made after all the arrears are paid along with a fine decided by the Executive Committee.

5.7 Termination of Membership

Termination of membership shall be decided by the Executive Committee of the Society.

5.8 Membership of International Society

The Honorary Secretary General of the Society shall send to the Secretary General of the International Society of Soil Mechanics and Foundation Engineering, in the last month of a calendar year, an up-to-date list of Members of the International Society with their addresses and professional affiliations and also any amendments made in the statute of the Society.

Chapter III : Management

6. Executive Committee, its formulation and functions

6.1 The management of the society shall be looked after by an Executive Committee consisting of the following:

- (i) President of the Society (President)
- (ii) The Vice-President of ISSMFEE of Asia Regions if he is from Bangladesh.
- (iii) Vice President
- (iv) The immediate Past-President
- (v) Honorary Secretary General
- (vi) Treasurer
- (vii) Five Members elected from Individual Members and Fellows.

6.2 Individual Members and Fellows shall elect the President and members of the Executive Committee from amongst themselves.

6.3 The Vice-President of ISSMFEE of the Asia Region (if he is from Bangladesh) and the Immediate Past President of the Society shall be Ex-officio members.

6.4 The Executive Committee may co-opt one member from Individual Members or Fellows if necessary for some reason.

6.5 The procedure for election of the President of the Society and members of the Executive Committee shall be in accordance with that set out in Annexure I.

6.6 The term of the office of the Executive Committee shall be for a period of two years.

- 6.7 The quorum for the Executive Committee Meeting shall be five. In case there is no quorum within one hour of the time fixed by the Executive Committee, the meeting shall be adjourned and reconvened within a period of 15 days giving due notice of the reconvened meeting to members of the Executive Committee. No quorum shall then be necessary for such an adjourned Executive Committee Meeting.
- 6.8 The Executive Committee shall have all the powers in the direction, management, promotion of aims and objectives of the Society. All matters which are of basic nature shall be decided by the General Body.
- 6.9 In the event of the resignation or death of the President, a new President shall be nominated by the Executive Committee from amongst them for the remaining term of the office.
- 6.10 If the President is unable to attend a particular Executive Committee meeting, the meeting shall be presided over by Vice-President of the Society and in case the Vice President also is not available, the members present may elect from among themselves, by a simple majority, the member who should preside over the meeting.
- 6.11 The prime duty of the President shall be to foster the aims and objectives of the Society in the national and international spheres. The President shall preside over the Executive Committee meetings and General Body meetings. He may, in consultation with the Honorary Secretary General, take decisions involving matters which are of immediate nature consistent with the aims of the Society and report at the next Executive Committee meeting.
- 6.12 The Honorary Secretary General of the Society shall be responsible, under the general direction of the President, to expand the frontiers of the activities of the society. He/She shall have the powers to sanction expenditure upto Tk. 2000/- on behalf of the society within the framework of the approved budget. He/She shall deal with technical matters relating to liaison with International Society and organisation of Annual General Sessions of the Society. He/She shall also be responsible for publications other than journals of the Society. The Honorary Secretary General shall also prepare and issue agenda and minutes of the Executive Committee and Annual General Meetings, make all routine correspondence for the Society and also correspond on matters directed by the Executive Committee.

6.13 The treasurer of this Society shall maintain receipts and payments account. He/she shall have the power to sanction expenditure upto Tk; 1000/- within the frame work of the approved budget; prepare budget and have the accounts audited. The treasurer shall correspond with members regarding subscription and other monetary matters in consultation with the Honorary Secretary General of the Society.

6.14 The President, in consultation with the Executive Committee, may, however, assign any task in the interest of the Society to any of the Executive Committee Members.

Chapter IV : Meeting of the Society

7.1 The Executive Committee shall arrange general body meetings periodically, at least twice during the term.

7.2 The quorum for general meeting will be 2/3 (two third) of total number of members of the society and the quorum for executive committee meeting will be 2/3 (two third) of the total number of executive committee members.

7.3 In case of lack of quorum, the general body shall be adjourned and immediately re-convened when quorum shall not be necessary.

7.4 Along with general body meeting, the Society on its own or through the instrument of institutions or members shall organise conference or symposium or any other suitable activities towards the fulfillment of the aim of the Society.

7.5 The organisers of the symposium/conference, under the auspices of the Society, shall decide all important matters such as the topic of the symposium, venue, duration etc. in consultation with the Executive Committee.

Chapter V : Amendment of the Constitution

8. Amendment to the constitution shall be carried out only by 2/3 majority of votes obtain at a general body meeting of the society (one month's clear notice must be given for such a meeting).

Chapter VI: Privileges of Members

9. Privileges

9.1 The individual Members and Fellows will automatically become members of the ISSMGE.

9.2 All Members shall be entitled to participate in the meetings/symposium/conference/seminars of the Society and receive publications of the Society as decided by the Executive Committee from time to time.

9.3 The Members shall also be entitled to receive those priced publications of the Society approved by the Executive Committee at concessional rates.

9.4 Members/Fellows of FSGE shall be entitled to write "MBSGE" or "FBSGE" after their names.

9.5 The Members, Fellows and Affiliated Members shall be entitled to receive copies of the journal.

Chapter VII : Finances and Accounts

10. Funds of the Society

10.1 The Society shall rise funds for pursuing its aims and objectives through:

- (a) Subscription from the members.
- (b) Sale of publications.
- (c) Grants-in-aid from government and other organisations.
- (d) Advertisements.
- (e) Any other source approved by the Executive Committee.

10.2 The Society shall maintain a deposit account in any scheduled bank into which, subscription etc. collected, shall be deposited.

11. Investments

11.1 The Executive Committee is empowered to invest any of the funds of the Society in government securities or fixed deposits with any scheduled bank.

11.2 Withdrawals from the invested funds shall be made only with the approval of the Executive Committee to the extent of 25% per year of the funds so invested except where these are specifically required for the purpose of procuring fixed assets. This limit shall not apply if the funds are required for the purpose of investment in fixed assets.

12. Accounts

- 12.1 The budget for each year shall be prepared by the Treasurer in consultation with the Honorary Secretary General and placed before the Executive Committee for the consideration and approval. Expenditure on any item not specified in the budget up to a maximum of T'k . 500/- may be incurred by the Honorary Secretary General subject to ratification by Executive Committee at its next meeting.
- 12.2 The accounts of the Society shall be audited by a Chartered Accountant every year and presented to the Executive Committee and General Body meeting. Chartered Accountant shall be appointed by the Executive Committee.

Chapter VIII : Publications of the Society

13. The Society will issue Annual Report which shall include the audited statement of accounts of the previous year **and** the Honorary Secretary General Report.
- 13.1 The Society shall publish a periodical technical journal and issue/promote other technical publications as may be approved by the Executive Committee.
- 13.2 The Editor of the Journal shall be a member of BSGE of and shall be nominated by the President in consultation with the Executive Committee. The Editor, may nominate from amongst the members of the Society, a co-editor for the Journal.
- 13.3 Editorial Board will be constituted by the President in consultation with the Executive Committee.
- 13.4 The Society shall publish a periodical News letter for disseminating the news from Bangladesh and abroad to the members.

Chapter IX : Collaboration with the International Society

14. The Society will arrange for adequate representation from Bangladesh at the meetings of the International Society and will approach the Government and other organisation for assistance.
15. The Executive Committee shall take steps for projecting the best image of Bangladesh, work in the field by selecting high quality papers and

other technical contributions for the various conferences, such as the ISSMFE, ARGs, etc. The notifications received from the International Society as well as other organisations of regional conference should be promptly circulated to the members allowing them maximum possible time for submission of the synopsis of papers for selection by the Society.

ANNEXURE I : ELECTION PROCEDURE

The following procedure will be adopted for the election of the President and Members of the Executive Committee.

- (a) The Honorary Secretary General of the Society shall address all the Individual Members and Fellows calling for nominations for election of the President and Members of the Executive Committee.
- (b) While calling for nominations (for members only) the persons who will be ex-officio members on the Executive Committee will be indicated, as such members will not be eligible for nomination -

A notice period of 20 days shall be given for receipt of nominations.

The name of the members whose nominations have been received in order shall be circulated to all the voting members for election by an Election Commission.

There shall be an Election Commission consisting of a Commissioner and two other members appointed by the Executive Committee to run the election.